

JOB DESCRIPTION

UCP-OC is an Equal Employment Opportunity (EEO)

employer: We prohibit unlawful discrimination on the basis of any characteristic protected by applicable local, state or federal law.

Title: Speech Language Pathologist	
Dept: Therapy Department	Status: Hourly, Non-Exempt
Reports to: Manager of Speech Therapy	Updated: 06-29-2020

POSITION SUMMARY

Provide comprehensive occupational therapy services to children birth to 22 years of age with or at risk for developmental delays, and disabilities to help them reach their maximum potential and be active members of society. This includes assessment, consultation and treatment in individual and group sessions as well as participates and contributes to multi-disciplinary evaluations and programs. May need to provide supervision of SLPA's in coordination with ASHA's guidelines.

DUTIES AND RESPONSIBILITIES

- Conducts assessment of new referrals.
- Completes standardized developmental assessments as need identified by Program Coordinators.
- Designs and provides individualized speech therapy to children birth to 22 years old in the clinic setting.
- Provides in-service training and support to infant educators.
- Provides education and training to parents/caregivers.
- Provides community resource information as needed.
- Communicates with Manager of Speech Therapy regarding case management issues.
- Communicates with Regional Center Service Coordinators regarding recommendations and/or changes in services.
- Assists in communicating with physicians and medical personnel.
- Prepares reports:
 - Initial evaluations
 - Progress Notes for multiple caseloads
 - Re-Evaluations every 6 months
 - Multidisciplinary Evaluations
- Completes internal documentation including; daily attendance notes, billing and timesheets
- Attends meetings:
 - Therapy Staff Meeting – one per month
 - All Irvine Staff Meeting – one per month
 - Speech Therapy Meeting – one per month
 - UCP Staff Meeting – quarterly

Other Meetings – as scheduled

- May participate in semi-annual IFSP meetings with Regional Center Service Coordinators, as requested.
- Makes recommendations regarding the acquisition of therapeutically needed equipment and supplies.
- Screens for and reports abuse and neglect.
- Assessment and implementation of AAC devices.
- Supervision of SLPA's under license.
- Supervision of any or all SLP-CFY's.
- Performs other related duties as required.
- Supervision of at least two therapy interns/volunteer staff.

The above listing of duties and responsibilities is not intended to be all-inclusive but rather to serve as a description of the range of duties and general nature of the position. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to represent UCP in an ethical and professional manner.
- Ability to exhibit UCP values including the ability to focus on producing positive results, use resources wisely and effectively, demonstrate compassion, empathy and respect, respond to community needs with innovative solutions, and foster inclusion of entire family in consumer's life.
- Creative problem-solving abilities.
- Ability to handle inconsistencies, interruptions, and pressure.
- Strong written and oral communication skills including persuasive speaking (both one-on-one and in a group setting); ability to listen and respond to questions effectively.
- Ability to work both collaboratively and independently.
- Ability to work effectively with diverse groups of people.
- Ability to organize, prioritize and meet deadlines.
- Ability to exercise independent judgment and reach logical, practical decisions.
- Ability to maintain confidentiality and exercise discretion.
- Patience, initiative, enthusiasm, adaptability, resourcefulness.
- Proficiency in Microsoft Office, Outlook, Internet, and database management.
- Ability to speak Spanish desirable.
- Comprehensive knowledge of both typical and atypical growth and development.
- Working knowledge of intervention techniques within the practice framework for Pediatric Speech Language Pathologist.
- Clean and puts away equipment after every therapy session
- This is a center-based position requiring moderate physical activity. Employee may be required to stand; walk; sit; use hands; reach; climb stairs; balance; stoop, kneel, crawl or sit on the floor; talk or hear; taste or smell. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- Noise level in the work environment is usually moderate.

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

REQUIREMENTS

- Master's Degree in Speech-Language Pathology required.
- Certification of Clinical Competency from the American Speech-Language-Hearing Association and California Licensure in Speech Pathology required.
- Minimum of one year pediatric job experience or 3 month pediatric internship.
- Must successfully pass job-related health screening and background check, and be eligible for acceptance by our company commercial auto policy based upon DMV report with annual review thereafter.
- This position requires local travel. Must provide proof of valid CA driver's license, automobile insurance and reliable transportation upon hire & at expiration thereafter.
- Complete or provide proof of negative tuberculosis test result; maintain clearance every two years.
- Complete & maintain Infant/Child/Adult CPR/First Aid training or provide proof of certification.